

**IMMANUEL PROPERTY COMMITTEE
COVID-19 PROTOCOL
FALL WORK DAY**

Description: 4-5 people working outside on the grounds for approximately 3 hours duration. Rake turf on the grounds. Bag leaves. Clean out gardens and bag debris. Spacing can be maintained unless two people work together (i.e., bagging leaves). Masks required when performing tasks within 6 feet of each other. Otherwise, maintain at least 6-foot social distance. Need to enter the building to access ladders and other equipment and to use the restroom.

Leader(s): Bill Schwengel

Equipment/Tools/Supplies: Rakes, shovel, leaf blower, lawn mower and bagger, ladder

Set-up

- Organize and assign work tasks to promote spacing and minimal to no interaction between volunteers.
- Set-up supplies and equipment to touch one item
- Work day organizer communicates directly with each volunteer prior to meeting or when volunteer arrives
- Space volunteers when lining up for materials, tools, equipment, snacks

Attendance

- Maximum number gathering per current health department recommendation for outdoors
- Maximum number based upon the space available to work independently outdoors (unlikely to have too many volunteers)
- Persons in quarantine or experiencing any symptoms of illness should stay home
- Fall Work Day could be cancelled at a moment's notice, if public health recommendations change

Spacing

- Set up work tasks to create as much distance between workers outside as possible (minimum of 6 ft but more is better).
- Avoid activities that require people to interact near each other to the extent possible. For example, one person works to load leaves into a bag instead of two people working together.

Masks

- Wear masks if need to enter the building
- Provide masks for volunteers if they arrive without them
- OK to work outside without masks, as long as distance is maintained at all times (ideally MORE than 6 ft).

Bathrooms

- Will be open
- Wear mask indoors
- One person or family at a time, sign posted
- 6-foot spacing waiting in line
- Sanitizer and waste basket located outside the bathroom doors
- Signs posted to reinforce proper handwashing
- Disinfect door handles, sink handles between uses. Each person to do this after use on their way out and then dispose of the wipe in the waste basket outside the door.

**IMMANUEL PROPERTY COMMITTEE
COVID-19 PROTOCOL
FALL WORK DAY**

Safety Procedures

- Immanuel Lutheran will follow the guidelines of state and local guidelines and WCC and synod recommendations
- Attendance will be taken should contact tracing and follow-up by the health department be needed
- In the event that a worshipper or worship leader tests positive for COVID19 Immanuel will seek the guidance of the Health Department

Cleaning Procedures

- Wipe down handles of equipment, doors and high touch areas with disinfectant after event

Communications with Volunteers Beforehand

- Make sure they have no symptoms (of any kind?)
- Make sure that they haven't been exposed to anyone who has tested positive
- Ask them if they have any questions about exposure that they may have had
- Remind everyone that anyone who is high risk due to age and/or underlying medical condition can opt out
- Remind everyone to bring own water bottles and snacks Remind everyone to bring their own tools or equipment or use gloves when handling tools belonging to other volunteers
- Remind everyone to bring a mask
- Remind everyone to distance at least 6 feet and work activities may be modified from how they were done in the past to avoid closer contact
- Communicate that going indoors requires wearing a mask
- Communicate that indoor restroom protocols will be followed

In case of unanticipated questions or issues, contact: Bill Schwengel at

Bill asked if Immanuel had masks and where they are stored in the event that any volunteers forget theirs.

Resources:

- Wisconsin Council of Churches
- ELCA NW Synod
- WI Dept of Health
<https://www.dhs.wisconsin.gov/covid-19/index.htm>
- Eau Claire County Community Expectations for Gatherings (Public or Private), 1/25/21
<https://coronavirus-and-covid-19-information-hub-eccounty.hub.arcgis.com/pages/e86da215a6814355b45695a0af7a71e8>
- CDC 'Event Planning and COVID-19: Questions and Answers (Information for Event Planners and Individuals).' 1/5/21
- Eau Claire City County Health Department
<https://coronavirus-and-covid-19-information-hub-eccounty.hub.arcgis.com/pages/e86da215a6814355b45695a0af7a71e8>
- Cleaning and Disinfecting Your Facility
<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>
- CDC Faith-based
<https://www.cdc.gov/coronavirus/2019-ncov/community/faith-based.html>